

Quick Reference Guide

Before each lesson:

- ☒ The table and chairs are ready to be occupied.
- ☒ I have prepared all of the required visual materials.
- ☒ I have the Teacher Guide opened to the correct lesson.
- ☒ I have a copy of the correct Lesson Assessment and a pen or pencil.
- ☒ I have the Lesson Attendance Log and the correct Lesson Data Sheet.

During each lesson:

- ☒ I am reading the script as it is written verbatim.
- ☒ I am reading the script fluently without long pauses.
- ☒ All children can see the visual materials.
- ☒ I am saying the parts and sounds of the words correctly.
- ☒ I am providing the appropriate type of feedback.
- ☒ I am keeping the children engaged in the lesson.

After each lesson:

- ☒ I administered the correct Lesson Assessment.
- ☒ I completed the Lesson Data Sheet.
- ☒ I completed the Lesson Attendance Log.
- ☒ I completed the Pacing and Progress Chart.

